

**MINUTES OF THE FINANCE, CLAIMS, BONDS AND INTEREST
COMMITTEE MEETING OF THE CITY COUNCIL OF THE CITY OF
COLUMBIA, ILLINOIS HELD MONDAY, OCTOBER 29, 2012 IN THE
COUNCIL ROOM OF CITY HALL**

I. CALL TO ORDER

Chairman Roessler called the Finance, Claims, Bonds and Interest Committee Meeting of the City Council of the City of Columbia, Illinois to order at 7:05 p.m.

Upon Roll Call, the following members were:

Present: Chairman Roessler and Aldermen Ebersohl, Huch (arrived at 8:03 p.m.) and Reis.

Absent: None.

Quorum Present.

Others Present: Mayor Hutchinson and Aldermen Agne, Niemietz and Mathews.

Administrative Staff Present: City Administrator Al Hudzik, City Engineer Ron Williams, Chief of Police and EMS Director Joe Edwards (arrived at 7:27 p.m.), Accounting Manager Linda Sharp and Accounting/Clerical Assistant Sandy Garmer.

Guests Present: None.

Chairman Roessler stated the purpose of the meeting was to review/discuss (1) the tax levy for the current fiscal year; (2) various FY 2012 – 2013 YTD receipts; (3) a TIF bond payment; and (4) any other items to be considered.

II. TAX LEVY DISCUSSION

Chairman Roessler opened the meeting and called upon City Administrator Al Hudzik to address the Committee/Council Members on this issue. Hudzik reviewed a Memo (previously distributed to the Committee/Council Members) wherein he indicated (i) an additional \$67,000 would have to be included in this year's real estate tax levy to pay one-third of the amount due the IMLRMA (the city's insurer) pertaining to the settlement of the STS Custom Homes litigation; and (ii) it was his opinion that the Police Pension Fund levy request this year would increase due to a change in actuarial assumptions and disappointing investment results. He also reviewed the data contained on a worksheet entitled "Tax Levy Analytical Data for the Tax Years from 2006 – 2011" (which worksheet along with supporting data had previously been distributed to the Committee/Council Members) under the headings "Equalized Assessed Valuation Data", "Tax Levy Data" and "Tax Rates/\$100". During Hudzik's reviews, all in attendance were given the

opportunity to make comments, ask questions and express their opinions, which included (a) the city's equalized assessed valuation of taxable property in Monroe County decreased for Tax Year 2011 (the first time in over twenty (20) years) with most of the decrease attributed to residential properties; (b) the amount of the city's tax levy decreased in Tax Year 2011 compared to Tax Year 2010 due to the deletion of the tax levy for Fire Protection, since city residents/businesses/industries now receive fire protection services from the Columbia Fire Protection District (a separate taxing body); (c) the city's real estate tax rate has ranged from approximately \$.763/\$100 of assessed value to \$.816/\$100 of assessed value over the last six (6) years representing between 12.08% - 12.87% of the total real estate tax billing amounts paid by taxpayers within the city limits. Hudzik (A) indicated the documentation reviewed (and discussed) at this meeting was for informational purposes only; (B) stated that the city is awaiting the Police Pension Fund's actuarial report and request for their levy this year; and (C) asked the Committee/Council Members to give consideration to the amount of taxes to be levied this year – he also indicated that Accounting Manager Sharp and he planned to recommend tax levy amounts at a future Committee Meeting.

III. FY 2012 – 2013 REVIEW OF VARIOUS RECEIPTS

City Administrator Hudzik then reviewed various financial worksheets (containing fiscal year and fiscal year to date ("YTD") information) entitled "Sales Tax Receipts Summary", "George Weber Chevrolet 1% Sales Tax Payments by Month of Actual Sales" and "Income Tax Receipts" (previously distributed to Committee/Council members), as well as "Use Tax Receipts", "Charter Communications/HTC Communications Cable TV Franchise Receipts", "Utility Tax Receipts" and "Municipal Electricity Aggregation Receipts from Homefield Energy" (which reports were distributed at this meeting) – each worksheet contained monthly/quarterly receipts information for several years and YTD receipts information for the current fiscal year (i.e., 05/01/12 – 04/30/13). Hudzik's presentation included analytical data comparing this year's YTD figures to those of previous years – he also highlighted and commented upon several of the figures presented on the worksheets and recommended that all municipal electricity aggregation receipts from Homefield Energy be deposited into the city's Capital Development Fund.

MOTION:

It was moved by Alderman Ebersohl and seconded by Alderman Reis to recommend to the City Council that all electricity aggregation program fees received from Homefield Energy be deposited into the city's Capital Development Fund. Upon Roll Call vote, Chairman Roessler and Aldermen Ebersohl and Reis voted yea. **MOTION CARRIED.**

IV. TIF BOND PAYMENT DISCUSSION

Accounting Manager Linda Sharp reviewed her Memo of October 26th (and its attachments) recommending a transfer of \$74,000 from the city's Working Cash Fund into the Admiral Trost Tax Increment Financing Fund to allow for the payment of the principal and interest due on the city's TIF Revenue Bonds Series 2007 – Linda explained the transfer is needed due to the county's delayed collection and distribution (as compared to earlier years) of the real estate taxes on properties located in the Admiral

Trost TIF District – one of the attached documents reviewed by Ms. Sharp was a draft resolution allowing for the recommended funds transfer. It was the general consensus of the Committee/Council Members that the draft resolution be changed to include language describing the reason for the funds transfer (i.e., the delayed collection and distribution of real estate taxes this year) and that it be presented to the city council for its consideration at the November 5th council meeting.

V. OTHER ITEMS TO BE CONSIDERED OR DISCUSSED

City Administrator Hudzik advised the Committee/Council Members that some of this year's Illinois Municipal League ("IML") Annual Conference attendees drove to Chicago and were/would be seeking reimbursement for their transportation expenses – he also indicated that for the past several years the maximum transportation reimbursement amount allowed for those driving to the annual conference has been limited (at the direction of the city council) to the highest transportation reimbursement for those attendees traveling by air (including transportation to and from the airport), and Hudzik was asking for direction from the Committee/Council Members on the continued handling of such reimbursement requests. After discussion, it was the general consensus of the Committee/Council Members that the maximum transportation reimbursement amount allowed for those choosing to drive to the IML Annual Conference be limited to the highest transportation reimbursement amount for those traveling by air (including transportation to and from the airport) as it has been handled for the past several years.

VI. ADJOURNMENT

MOTION:

It was moved by Alderman Ebersohl and seconded by Alderman Reis to adjourn the Finance, Claims, Bonds and Interest Committee Meeting held Monday, October 29, 2012 at 8:08 p.m. Upon Roll Call vote, Chairman Roessler and Aldermen Ebersohl, Huch and Reis voted yea. **MOTION CARRIED.**



MARK ROESSLER, Chairman
FINANCE, CLAIMS, BONDS AND INTEREST COMMITTEE

Minutes taken by:



SANDRA GARMER, Accounting/Clerical Assistant

**MINUTES OF THE PERSONNEL COMMITTEE MEETING OF THE CITY
COUNCIL OF THE CITY OF COLUMBIA, ILLINOIS HELD MONDAY,
OCTOBER 29, 2012 IN THE COUNCIL ROOM OF CITY HALL**

I. CALL TO ORDER

Chairman Jeff Huch called the Personnel Committee Meeting of the City Council of the City of Columbia, Illinois to order at 8:09 p.m.

Upon Roll Call, the following members were:

Present: Chairman Huch and Aldermen Ebersohl, Niemietz and Roessler.

Absent: None.

Others Present: Mayor Hutchinson and Aldermen Agne, Mathews and Reis.

Quorum Present.

Administrative Staff Present: City Administrator Al Hudzik, City Engineer Ron Williams, Chief of Police and EMS Director Joe Edwards, City Labor Attorney Mark Weisman and Accounting/Clerical Assistant Sandy Garmer.

Guests Present: None.

Chairman Huch stated the meeting was called for the purpose of discussing (1) collective bargaining negotiations and employee wages; and (2) any other items to be considered.

II. EXECUTIVE SESSION

Chairman Huch entertained a motion to go into Executive Session to discuss collective bargaining negotiations and employee wages.

MOTION – EXECUTIVE SESSION

It was moved by Alderman Roessler and seconded by Alderman Ebersohl to go into Executive Session at 8:09 p.m. to discuss collective bargaining negotiations and employee wages. Upon Roll Call vote, Chairman Huch and Aldermen Ebersohl, Niemietz and Roessler voted yea. **MOTION CARRIED.**

MOTION – REGULAR SESSION

It was moved by Alderman Roessler and seconded by Alderman Ebersohl to return to the Regular Session of the Personnel Committee Meeting at 8:44 p.m. Upon Roll Call vote, Chairman Huch and Aldermen Ebersohl, Niemietz and Roessler voted yea. **MOTION CARRIED.**

Upon return to the Regular Session of the Personnel Committee Meeting, the following Committee Members were present: Chairman Huch and Aldermen Ebersohl, Niemietz and Roessler. Other Council Members present: Mayor Hutchinson and Aldermen Agne, Mathews and Reis.

Chairman Huch asked if there was any action to be taken as a result of the Executive Session of the Personnel Committee Meeting – there was none.

III. OTHER ITEMS TO BE CONSIDERED OR DISCUSSED

None.

IV. ADJOURNMENT

MOTION:

It was moved by Alderman Roessler and seconded by Alderman Niemietz to adjourn the Personnel Committee Meeting held Monday, October 29, 2012 at 8:45 p.m. Upon Roll Call vote, Chairman Huch and Aldermen Ebersohl, Niemietz and Roessler voted yea.

MOTION CARRIED.



JEFF HUCH, Chairman
PERSONNEL COMMITTEE

Minutes Taken by:



Sandra Farmer
SANDRA GARMER, Accounting/Clerical Assistant