

MINUTES OF THE STREETS, SIDEWALKS, DRAINAGE AND PUBLIC UTILITIES COMMITTEE MEETING OF THE CITY COUNCIL OF THE CITY OF COLUMBIA, ILLINOIS HELD TUESDAY, NOVEMBER 13, 2012 IN THE COUNCIL ROOM OF CITY HALL

I. CALL TO ORDER

Chairman Ebersohl called the Streets, Sidewalks, Drainage and Public Utilities Committee Meeting of the City Council of the City of Columbia, Illinois to order at 7:02 p.m.

Upon Roll Call, the following members were:

Present: Chairman Ebersohl and Aldermen Niemietz and Roessler.

Absent: Alderman Mathews.

Quorum Present.

Others Present: Mayor Hutchinson and Aldermen Agne, Huch and Reis.

Administrative Staff Present: City Administrator Al Hudzik, City Engineer Ron Williams, City Attorney Terry Bruckert, Director of Community and Economic Development Paul Ellis, Accounting Manager Linda Sharp and Accounting/Clerical Assistant Sandy Garmer.

Guests Present: Kevin Martens, a resident of Lakefield Place Subdivision.

Chairman Ebersohl stated the meeting was called for the purpose of discussing (1) Lakefield Place street light poles; (2) Lakefield Place cul-de-sac damage; and (3) any other items to be considered.

II. LAKEFIELD PLACE STREET LIGHT POLES DISCUSSION

Chairman Ebersohl called the meeting to order and recognized Alderman Roessler, who made opening remarks about being contacted by a neighbor concerning the condition of some of the light poles (in need of painting) in the Lakefield Place Subdivision (3 pictures of which had previously been distributed to the Committee/Council Members). Mark then asked his neighbor, Kevin Martens, to address the Committee/Council Members. Mr. Martens stated that he had called the DOPW 6 - 8 months ago about the condition of the light poles (i.e., in need of painting) and was told that Ameren would be contacted since it was their responsibility to paint the poles – after seeing no action being taken, Mr. Martens contacted Ameren and was told that painting the poles was the city's responsibility. Subsequently, the president of the Lakefield Place Subdivision contacted

the city on several occasions and nothing has yet been done. City Engineer Ron Williams stated that it was Ameren's responsibility to paint the street light poles (when needed) or to replace them. He then informed the Committee/Council Members that he sent an e-mail to Ameren when Mr. Martens first called (approximately 6 – 8 months ago) but failed to follow-up on it; he stated that he spoke with an Ameren field rep on Wednesday November 7th and will check back again next week to see what action(s) Ameren has taken/intends to take. During the presentations, all in attendance were given the opportunity to make comments, ask questions and express their opinions, which included (i) other subdivisions in town have similar street light pole issues; (ii) the possibility of creating a database to enter street light poles in need of painting/replacing so Ameren can be contacted on an ongoing basis; and (iii) the importance of updating the city's complaints database on a timely basis.

III. LAKEFIELD PLACE CUL-DE-SAC DAMAGE DISCUSSION

City Engineer Williams then addressed the Lakefield Place cul-de-sac damage (2 pictures of which had previously been distributed to the Committee/Council Members). He stated that he checked the city's database complaints reports and could not find where the cul-de-sac damage had been reported; however, he informed the Committee/Council Members that the damage is scheduled to be repaired (including a few more spots in need of repair in the Lakefield Place Subdivision) and anticipated that the repairs would occur in the next week or two.

IV. OTHER ITEMS TO BE CONSIDERED OR DISCUSSED
None.

V. ADJOURNMENT

MOTION:

It was moved by Alderman Niemietz and seconded by Alderman Roessler to adjourn the Streets, Sidewalks, Drainage and Public Utilities Committee Meeting of the City Council of the City of Columbia, Illinois held Tuesday, November 13, 2012 at 7:20 p.m. Upon Roll Call vote, Chairman Ebersohl and Aldermen Niemietz and Roessler voted yea.

MOTION CARRIED.

Gene Ebersohl

GENE EBERSOHL, Chairman

STREETS, SIDEWALKS, DRAINAGE AND PUBLIC UTILITIES COMMITTEE

Minutes taken by:

Sandra Farmer

SANDRA GARMER, Accounting/Clerical Assistant

**MINUTES OF THE PARKS, PLAYGROUNDS AND RECREATION
COMMITTEE MEETING OF THE CITY COUNCIL OF THE CITY OF
COLUMBIA, ILLINOIS HELD TUESDAY, NOVEMBER 13, 2012 IN THE
COUNCIL ROOM OF CITY HALL**

I. CALL TO ORDER

Chairman Mary Ellen Niemietz called the Parks, Playgrounds and Recreation Committee Meeting of the City Council of the City of Columbia, Illinois to order at 7:21 p.m.

Upon Roll Call, the following members were:

Present: Chairman Niemietz and Aldermen Ebersohl and Agne.

Absent: Alderman Mathews.

Quorum Present.

Others Present: Mayor Hutchinson and Aldermen Roessler, Huch and Reis.

Administrative Staff Present: City Administrator Al Hudzik, Director of Community and Economic Development Paul Ellis, City Engineer Ron Williams, City Attorney Terry Bruckert, Accounting Manager Linda Sharp and Accounting/Clerical Assistant Sandy Garmer.

Guests Present: Mark Badasch, Heartlands Conservancy Special Projects Manager, and Suzanne Kutterer-Siburt, Heartland Conservancy Community Organizer/Outreach.

Chairman Niemietz stated the meeting was called for the purpose of discussing (1) the Columbia Heritage and Preservation Commission Presentation on the Mississippian Mounds Project; (2) the Admiral Trost Development Park Funding Options; and (3) any other items to be considered.

**II. COLUMBIA HERITAGE AND PRESERVATION COMMISSION
PRESENTATION ON THE MISSISSIPPIAN MOUNDS PROJECT**

Chairman Niemietz called the meeting to order and asked Director of Community and Economic Development Paul Ellis to address the Committee/Council Members on this issue. Paul made introductory remarks and introduced Heartlands Conservancy affiliates Mark Badasch and Suzanne Kutterer-Siburt to the Committee/Council Members. Mark (with assistance from Suzanne) made a presentation on a project Suzanne and he have been working on entitled "The Mounds – America's First Cities: A Feasibility Study", which is a study to determine the feasibility of a federal/national designation for and to protect, educate, promote and preserve the original prehistoric Mississippian Mound civilization that once thrived in the greater St. Louis metropolitan area (including the Metro-East). The study will assess the impact of a federal-level designation on regional tourism, economic development and quality of life in the mounds

area (approximate boundaries are Pierre Marquette State Park on the north, the City of Columbia on the south, the City of Lebanon on the east and the City of St. Louis on the West). As part of the study, the project team is holding public meetings in the mounds' areas to solicit support for the project – Mark asked for the city's support (non-financial) and stated he would provide the city with sample documentation to evidence the city's support. He then informed the Committee/Council Members that several local foundations have given financial support to the study, which he estimated would cost approximately \$300,000 and take eighteen (18) months to complete – he then answered questions posed by the Committee/Council Members. It was the general consensus of the Committee/Council Members that the city support the feasibility study as presented.

III. ADMIRAL TROST DEVELOPMENT PARK FUNDING OPTIONS DISCUSSION

Community and Economic Development Director Ellis then reviewed his Memo of November 9th entitled "Funding Improvements in the Admiral Trost Park Master Plan" and some of the documents accompanying the Memo. He indicated the Master Plan calls for improvements (over approximately 20 years) approximating \$4.2 million and indicated the plan priorities include construction of a football stadium and completion of wetland enhancements – Paul is coordinating the development of a timeframe and additional priorities with SWT Design, the company that developed the master plan. He then reviewed some of the funding options, including (i) Fundraising efforts by the Blue Jay Association (in support of the football stadium); (ii) Private donations for park improvements; (iii) Grants available for wetland enhancement; and (iv) Corporate and civic organizations – he also touched upon the need to explore the formation of a non-profit, private foundation as a possible funding source. He then reviewed the Illinois Green Infrastructure Grant Program for Stormwater Management (IGIG) document distributed with his Memo, and informed the Committee/Council Members of the 25% match required and the December 15th application deadline – he also indicated that Heartlands Conservancy has expressed an interest in assisting with the IGIG grant either by (a) providing pro bono services on the grant application if they receive future work on the grant project; or (b) applying for and managing all phases of the grant project and billing the city for its 25% match (which can include in-kind services). City Engineer Williams expressed his opinion that the city maintain oversight of the grant project. Paul then distributed and reviewed a document entitled "Staff Recommendations" containing five (5) recommendations for the city to pursue in funding the Admiral Trost Subdivision Park Master Plan – it was the consensus of the Committee/Council Members that Paul proceed to pursue the funding options presented on the "Staff Recommendations" document distributed.

IV. OTHER ITEMS TO BE CONSIDERED OR DISCUSSED

None.

V. ADJOURNMENT

MOTION:

It was moved by Alderman Agne and seconded by Alderman Ebersohl to adjourn the Parks, Playgrounds and Recreation Committee Meeting held Tuesday, November 13,

2012 at 8:04 p.m. Upon Roll Call Vote, Chairman Niemietz and Aldermen Ebersohl and Agne voted yea. **MOTION CARRIED.**

Mary Ellen Niemietz
MARY ELLEN NIEMIETZ, Chairman
PARKS, PLAYGROUNDS AND RECREATION COMMITTEE

Minutes Taken by:

Sandra Garner
SANDRA GARMER, Accounting/Clerical Assistant

**MINUTES OF THE FINANCE, CLAIMS, BONDS AND INTEREST
COMMITTEE MEETING OF THE CITY COUNCIL OF THE CITY OF
COLUMBIA, ILLINOIS HELD TUESDAY, NOVEMBER 13, 2012 IN THE
COUNCIL ROOM OF CITY HALL**

I. CALL TO ORDER

Chairman Roessler called the Finance, Claims, Bonds and Interest Committee Meeting of the City Council of the City of Columbia, Illinois to order at 8:06 p.m.

Upon Roll Call, the following members were:

Present: Chairman Roessler and Aldermen Ebersohl, Huch and Reis.

Absent: None.

Quorum Present.

Others Present: Mayor Hutchinson and Aldermen Agne and Niemietz.

Administrative Staff Present: City Administrator Al Hudzik, City Engineer Ron Williams, City Attorney Terry Bruckert, Chief of Police and EMS Director Joe Edwards, Accounting Manager Linda Sharp and Accounting/Clerical Assistant Sandy Garmer.

Guests Present: None.

Chairman Roessler stated the purpose of the meeting was to review/discuss (1) the tax levy; (2) the Illinois Municipal League Risk Management Association insurance renewal; (3) capital projects financing; and (4) any other items to be considered.

II. TAX LEVY DISCUSSION

Chairman Roessler opened the meeting and called upon City Administrator Al Hudzik to address the Committee/Council Members on this issue. Hudzik again briefly reviewed the document discussed at the October 29th Committee Meeting entitled "Tax Levy Analytical Data for the Tax Years from 2006 – 2011", which document, with an additional column entitled "Projected Tax Year 2012" added, had been distributed to the Committee/Council Members prior to this meeting. He reviewed the figures in the Projected Tax Year 2012 column, which contained an unknown amount to be levied for the Police Pension Fund, since the fund's actuarial report (and levy request) have not yet been received from the Police Pension Fund Board of Trustees; however, he informed the Committee/Council Members that he felt the pension fund levy request would be higher than the amount requested last year – with the increase needed in the Tort & Immunity Fund (see October 29, 2012 meeting minutes) and the expected increase in the Police Pension Fund, Hudzik recommended that this year's tax levy be set at \$1,940,000.00. A

discussion was then held in which all in attendance were given the opportunity to make comments, ask questions and express their opinions, which included (i) the increases in the city's Equalized Assessed Valuation figures (which affects the city's tax rate) have been smaller in recent years and actually decreased in Tax Year 2011; (ii) the desire to continue providing Columbia residents and businesses with the services they have become accustomed to receiving; (iii) the continued financial problems being experienced by the state and its affect on city finances; (iv) tax levies of other local governments will affect the overall tax rate of Columbia taxpayers; and (v) the need to operate the city in a fiscally prudent manner. After discussing the tax levy issue, including the unknown amount yet to be requested by the Police Pension Fund Board, it was the consensus of the Committee/Council Members to follow the recommendation of City Administrator Hudzik and set this year's tax levy at \$1,940,000.00.

MOTION:

It was moved by Alderman Huch and seconded by Alderman Ebersohl to recommend to the City Council that an ordinance be prepared setting the City's real estate tax levy (for its various funds) for the current fiscal year (ending on 4/30/2013) in the aggregate amount of \$1,940,000.00. Upon Roll Call vote, Chairman Roessler and Aldermen Ebersohl, Huch and Reis voted yea. **MOTION CARRIED.**

III. ILLINOIS MUNICIPAL LEAGUE RISK MANAGEMENT ASSOCIATION INSURANCE RENEWAL DISCUSSION

City Administrator Hudzik reviewed renewal documentation received from the Illinois Municipal League Risk Management Association (IMLRMA) for 2013 insurance coverage, which had previously been distributed to the Committee/Council Members (along with an analytical worksheet). Documents reviewed included (a) the 2013 Contribution Invoice/Renewal (in the amount of \$233,261); (b) the Min/Max 2013 Contribution Invoice/Renewal (in the amount of \$208,244); (c) the IMLRMA Minimum/Maximum Contribution Agreement (2 pages); and (d) a worksheet entitled "Analysis of IMLRMA Contribution Amounts" for CYs 2006 – 2012, as well as the proposed premium options for CY 2013 – said worksheet contained detailed information (i) describing how premium contribution amounts were calculated; and (ii) showing annual claims paid information. During Hudzik's presentation all in attendance were given the opportunity to ask questions, make comments and express their opinions concerning the data presented – Hudzik recommended that IMLRMA continue to be used as the city's insurer and that the minimum/maximum contribution renewal option (and agreement) again be approved.

MOTION:

It was moved by Alderman Huch and seconded by Alderman Ebersohl to recommend to the City Council that an ordinance be prepared authorizing the City to enter into the IMLRMA Minimum/Maximum Contribution Agreement for the City's insurance coverage for CY 2013. Upon Roll Call vote, Chairman Roessler and Aldermen Ebersohl, Huch and Reis voted yea. **MOTION CARRIED.** A straw poll was taken: Aldermen Agne and Niemietz voted yea.

IV. CAPITAL PROJECTS FINANCING DISCUSSION

City Administrator Hudzik informed the Committee/Council Members that Accounting Manager Sharp, City Engineer Williams and he continue to work on updating the multi-year cash flow projection worksheets for the Capital Development and Motor Fuel Tax Funds for presentation to the Committee/Council Members for discussion on how future capital projects (e.g., Main Street Streetscape, Cherry Street – Phase II) are to be funded. He indicated the multi-year cash flow projection worksheets would be presented at the November 26th Committee Meeting.

V. OTHER ITEMS TO BE CONSIDERED OR DISCUSSED

Accounting Manager Linda Sharp indicated that documentation would be presented at the November 19th council meeting to (i) amend the TIF Fund budget to include funds for the preliminary engineering work on the Valmeyer Road Bridge Rehabilitation Project; (ii) allow for the transfer of up to \$35,000 from the Working Cash Fund to the 2011 General Obligation Bond Fund, which is needed due to the late collection of real estate taxes in Monroe County this year; and (iii) jointly employ (with Azavar Audit Solutions, Inc.) the firm of Cozen O'Connor LLP, to assist in the collection of any municipal utility taxes due the city from Ameren – Azavar is recommending that this firm be employed and Azavar will pay any amounts due the firm from the fees Azavar receives from the city for its services. Linda updated the Committee/Council Members on the reason(s) each of said documents was needed during her presentation.

VI. ADJOURNMENT

MOTION:

It was moved by Alderman Ebersohl and seconded by Alderman Huch to adjourn the Finance, Claims, Bonds and Interest Committee Meeting held Tuesday, November 13, 2012 at 8:52 p.m. Upon Roll Call vote, Chairman Roessler and Aldermen Ebersohl, Huch and Reis voted yea. **MOTION CARRIED.**



MARK ROESSLER, Chairman
FINANCE, CLAIMS, BONDS AND INTEREST COMMITTEE

Minutes taken by:



SANDRA GARMER, Accounting/Clerical Assistant

**MINUTES OF THE PERSONNEL COMMITTEE MEETING OF THE CITY
COUNCIL OF THE CITY OF COLUMBIA, ILLINOIS HELD TUESDAY,
NOVEMBER 13, 2012 IN THE COUNCIL ROOM OF CITY HALL**

I. CALL TO ORDER

Chairman Jeff Huch called the Personnel Committee Meeting of the City Council of the City of Columbia, Illinois to order at 8:52 p.m.

Upon Roll Call, the following members were:

Present: Chairman Huch and Aldermen Ebersohl, Niemietz and Roessler.

Absent: None.

Others Present: Mayor Hutchinson and Aldermen Agne and Reis.

Quorum Present.

Administrative Staff Present: City Administrator Al Hudzik, City Engineer Ron Williams, City Attorney Terry Bruckert, Chief of Police and EMS Director Joe Edwards, Accounting Manager Linda Sharp and Accounting/Clerical Assistant Sandra Garmer.

Guests Present: None.

Chairman Huch stated the meeting was called for the purpose of discussing (1) collective bargaining negotiations and employee wages; (2) the appointment, employment, compensation, discipline, performance or dismissal of specific employee(s); and (3) any other items to be considered.

II. EXECUTIVE SESSION

Chairman Huch entertained a motion to go into Executive Session to discuss (1) collective bargaining negotiations and employee wages; and (2) the appointment, employment, compensation, discipline, performance or dismissal of specific employee(s).

MOTION – EXECUTIVE SESSION

It was moved by Alderman Ebersohl and seconded by Alderman Roessler to go into Executive Session at 8:53 p.m. to discuss (1) collective bargaining negotiations and employee wages; and (2) the appointment, employment, compensation, discipline, performance or dismissal of specific employee(s). Upon Roll Call vote, Chairman Huch and Aldermen Ebersohl, Niemietz and Roessler voted yea. **MOTION CARRIED.**

MOTION – REGULAR SESSION

It was moved by Alderman Niemietz and seconded by Alderman Ebersohl to return to the Regular Session of the Personnel Committee Meeting at 9:33 p.m. Upon Roll Call vote, Chairman Huch and Aldermen Ebersohl, Niemietz and Roessler voted yea. **MOTION CARRIED.**

Upon return to the Regular Session of the Personnel Committee Meeting, the following Committee Members were present: Chairman Hutch and Aldermen Ebersohl, Niemietz and Roessler. Other Council Members present: Mayor Hutchinson and Aldermen Agne and Reis.

Chairman Hutch asked if there was any action to be taken as a result of the Executive Session of the Personnel Committee Meeting - there was none.

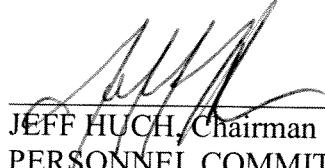
III. OTHER ITEMS TO BE CONSIDERED OR DISCUSSED
None.

IV. ADJOURNMENT

MOTION:

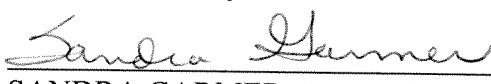
It was moved by Alderman Niemietz and seconded by Alderman Roessler to adjourn the Personnel Committee Meeting held Tuesday, November 13, 2012 at 9:33 p.m. Upon Roll Call vote, Chairman Hutch and Aldermen Ebersohl, Niemietz and Roessler voted yea.

MOTION CARRIED.



JEFF HUCH, Chairman
PERSONNEL COMMITTEE

Minutes Taken by:



SANDRA GARMER, Accounting/Clerical Assistant

**MINUTES OF THE COLUMBIA CROSSING LITIGATION SETTLEMENT SPECIAL
COMMITTEE MEETING OF THE CITY COUNCIL OF THE CITY OF COLUMBIA,
ILLINOIS HELD TUESDAY, NOVEMBER 13, 2012 IN THE COUNCIL ROOM OF
CITY HALL**

I. CALL TO ORDER

Mayor Hutchinson called the Columbia Crossing Litigation Settlement Special Committee Meeting of the City Council of the City of Columbia, Illinois to order at 9:33 p.m.

Upon Roll Call, the following members were:

Present: Mayor Hutchinson and Alderman Ebersohl.

Absent: Alderman Mathews.

Others Present: Aldermen Agne, Niemietz, Roessler, Huch and Reis.

Quorum Present.

Administrative Staff Present: City Administrator Al Hudzik, City Engineer Ron Williams, Chief of Police & EMS Director Joe Edwards, City Attorney Terry Bruckert, Director of Community and Economic Development Paul Ellis, Accounting Manager Linda Sharp and Accounting/Clerical Assistant Sandra Garmer.

Guests Present: None.

Mayor Hutchinson stated the meeting was called for the purpose of discussing settlement options to litigation currently pending against the city.

II. EXECUTIVE SESSION

Mayor Hutchinson entertained a motion to go into Executive Session to receive an update on and discuss settlement issues on the Columbia Crossing, LLC pending litigation matter.

MOTION – EXECUTIVE SESSION

It was moved by Alderman Ebersohl and seconded by Mayor Hutchinson to go into Executive Session at 9:33 p.m. to receive an update on and discuss settlement issues on the Columbia Crossing, LLC pending litigation matter. Upon Roll Call vote, Mayor Hutchinson and Alderman Ebersohl voted yea. **MOTION CARRIED.**

MOTION – REGULAR SESSION

It was moved by Alderman Ebersohl and seconded by Mayor Hutchinson to return to the Regular Session of the Columbia Crossing Litigation Settlement Special Committee Meeting at 9:49 p.m. Upon Roll Call vote, Mayor Hutchinson and Alderman Ebersohl voted yea. **MOTION CARRIED.**

Upon return to the Regular Session of the Columbia Crossing Litigation Settlement Special Committee Meeting, Mayor Hutchinson and Alderman Ebersohl were present. Other Council Members present: Aldermen Agne, Niemietz, Roessler, Huch and Reis.

Mayor Hutchinson asked if there was any action to be taken as a result of the Executive Session of the Columbia Crossing Litigation Settlement Special Committee Meeting – there was none.

III. OTHER ITEMS TO BE CONSIDERED OR DISCUSSED
None.

IV. ADJOURNMENT

MOTION:

It was moved by Alderman Ebersohl and seconded by Mayor Hutchinson to adjourn the Columbia Crossing Litigation Settlement Special Committee Meeting of the City Council of the City of Columbia, Illinois held Tuesday, November 13, 2012 at 9:49 p.m. Upon Roll Call vote, Mayor Hutchinson and Alderman Ebersohl voted yea. **MOTION CARRIED.**



KEVIN B. HUTCHINSON, Mayor

Minutes taken by:



SANDRA GARTNER, Accounting/Clerical Assistant