

**MINUTES OF THE EXECUTIVE SESSION OF THE CITY COUNCIL OF THE CITY OF COLUMBIA,
ILLINOIS HELD MONDAY, AUGUST 18 2008 IN THE COUNCIL ROOM OF CITY HALL**

I. CALL TO ORDER

Mayor Hutchinson called the Executive Session of the City Council of Columbia, Illinois to order at 9:41 PM.

Upon Roll Call, the following members were:

Present: Aldermen Eberschl, Agne, Niemietz, Unnerstall, Row, Hejna, Oberfell, and Stumpf.

Absent: None.

Quorum Present.

Administrative Staff Present: City Clerk Wes Hoeffken, City Attorney Tom Adams, Chief of Police Joe Edwards, and Labor Attorney Mark Weisman.

II. STATED PURPOSE

Mayor Hutchinson stated the Executive Session was called to discuss personnel and the release of closed session minutes.

A. Personnel - EMS Overtime

Chief Edwards explained that fulltime EMS personnel are sometimes called in to cover open shifts as a result of sick leave, funerals, and vacations resulting in an overtime situation. Chief Edwards and Mr. Weisman then explained this is presenting an overtime rate calculation issue. Mr. Weisman then explained he and the Chief have looked at the overtime worked by EMS personnel, who are salaried by ordinance, in order to identify the proper method for calculating overtime. Mr. Weisman also stated being salaried does not mean exempt from overtime. Mr. Weisman then explained the calculation formula.

Alderman Unnerstall inquired if the increased overtime rate would impact the current budget. Alderman Stumpf stated those only affect three employees and the increased revenues of the service should cover any additional expense for overtime. Mr. Weisman stated the salary of the fulltime personnel could be bumped to build in a premium next year to offset any concerns by the employees of being short-changed on overtime, adding this is a calculated risk. Alderman Oberfell stated this will be an education issue with the three employees. Mr. Weisman stated a well phrased letter should be composed to present to the employees to provide a simple and complete explanation of the overtime calculation. It was agreed by the Council to have Mr. Weisman draft the letter and for Alderman Stumpf and Chief Edwards to present it to the three employees.

Chief Edwards left the Executive Session at 10:25 PM.

B. Release of Closed Session Minutes

D. Personnel - Library New Hires

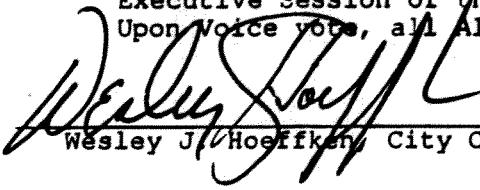
Alderman Niemietz expressed concern about the Library hiring two new shelvers and cautioned that all employments be coordinated with the City Administrator, including background checks, physicals, and drug tests. Alderman Unnerstall stated he agreed and added Ms. Maus indicated she had coordinated everything with the City Administrator, despite the fact the Library is a separate taxing entity. Alderman Unnerstall added if procedures are not being followed then there is a problem. Alderman Niemietz stated she will follow up with the City Administrator.

III. ADJOURNMENT

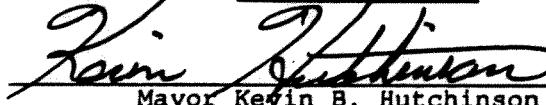
There being no further business to be brought before the Council in Executive Session, Mayor Hutchinson asked for a motion to return to the Regular Session of the City Council at 11:51 PM.

MOTION:

It was moved by Alderman Agne, and seconded by Alderman Row, to adjourn the Executive Session of the City Council held Monday, August 18, 2008 at 11:51 PM. Upon voice vote, all Aldermen present voted yea. Motion Carried.



Wesley J. Hoeffken, City Clerk



Kevin B. Hutchinson
Mayor Kevin B. Hutchinson