

**MINUTES OF THE REFUSE COLLECTION AND RECYCLING COMMITTEE  
MEETING OF THE CITY COUNCIL OF THE CITY OF COLUMBIA, ILLINOIS HELD  
MONDAY, SEPTEMBER 14, 2015 IN THE COUNCIL ROOM OF CITY HALL**

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**I. CALL TO ORDER**

Chairman Reis called the Refuse Collection and Recycling Committee Meeting of the City Council of the City of Columbia, Illinois to order at 7:00 P.M.

Upon Roll Call, the following members were:

Present: Chairman Reis and Aldermen Ebersohl, Agne and Niemietz.

Absent: None.

Quorum Present.

Others Present: Mayor Hutchinson and Aldermen Roessler, Huch, Holtkamp and Martens.

Administrative Staff Present: City Administrator James Morani, City Attorney Terry Bruckert, Accounting Manager Linda Sharp, Building Inspector Justin Osterhage, Director of Community and Economic Development Paul Ellis, Interim Director of Public Works Tim Ahrens and Deputy Clerk Donna Mehaffey.

Guests Present: Mr. Tim Scheibe of Reliable Sanitation Service, Inc.

Chairman Reis stated the meeting was called to discuss: 1) Tim Scheibe – Reliable Sanitation and 2) Refuse Collection and Recycling RFP.

**II. TIM SCHEIBE – RELIABLE SANITATION**

Chairman Reis turned the meeting over to Mr. Tim Scheibe with Reliable Sanitation Service, Inc. Mr. Scheibe stated that Reliable Sanitation has had the contract with the City of Columbia for over 30 years. Mr. Scheibe explained the refuse/recycling removal problems the City has encountered and said that Reliable Sanitation is as good as any other company in the industry when dealing with missing houses on the route. Mr. Scheibe reviewed the handout that was distributed to the committee from his company highlighting their charitable services, the Columbia recycling per month in tons, Columbia commercial recycling accounts and an update on organic composting. Mr. Scheibe also reviewed a leaf removal proposal from his company.

Mr. Scheibe then reviewed the proposed refuse/recycling contract for the City. He would like to go to a five (5) year contract and the rate would go down to \$13.42 per month for the first year of the contract. Reliable currently charges the City \$13.57 per month per pick up. Mr. Scheibe also

reviewed other cities refuse rates. City Administrator James Morani asked what the City of Waterloo pays Reliable and Mr. Scheibe responded that it is \$14.51 per pick up.

All present were given the opportunity to make comments and offer opinions on the subject.

Regarding Reliable Sanitation's leaf removal proposal, Mr. Morani stated for next year, the City could either do the six (6) weeks of leaf removal or could possibly go to a March 1 through December 1 weekly leaf removal. The only drawback with the latter is that the leaves would have to be placed in bags. However, Mr. Scheibe said another trash container could be used for the leaves instead of a bag. These options will be researched more by staff.

For recycling purposes, Alderman Niemietz added that the City should possibly place the recycling information in the next quarterly newsletter as a reminder and to show what can and cannot be recycled.

### **III. REFUSE COLLECTION AND RECYCLING RFP**

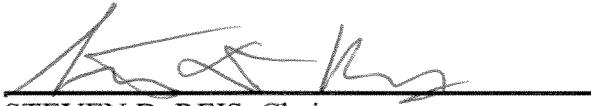
Mr. Morani stated that the leaf removal is an option for the refuse collection and recycling RFP. Interim Director of Public Works Tim Ahrens stated that the current leaf removal runs for six (6) weeks and will be renewing the contract after this upcoming leaf removal that is set to begin October 26 and run through December 4. Mr. Morani added that he wants to get away from the \$1.00 Reliable Sanitation trash stickers for additional trash bags, yard waste removal bags and the large item removals after the first two (2) free items. (The next three (3) to five (5) large items require three (3) \$1.00 Reliable Sanitation trash stickers). Mr. Scheibe added that his proposed leaf removal program would add \$0.50 to \$1.00 per resident. It was noted that the residents already pay for a leaf and limb monthly service charge of \$2.06 per month plus the City's monthly refuse rate of \$13.84 for a total refuse rate of \$15.92. Chairman Reis added that he would like to speak to Columbia citizens to get some feedback.

After an extensive discussion, it was the consensus of the committee to keep thinking about this item and to move ahead with the Refuse Collection and Recycling RFP.

### **IV. ADJOURNMENT**

#### **MOTION:**

It was moved by Alderman Niemietz and seconded by Alderman Ebersohl to adjourn the Refuse Collection and Recycling Committee Meeting of the City Council of the City of Columbia held Monday, September 14, 2015 at 7:55 P.M. Upon voice vote, Chairman Reis and Aldermen Ebersohl, Agne and Niemietz voted yea. **MOTION CARRIED.**



STEVEN D. REIS, Chairman  
REFUSE COLLECTION AND RECYCLING COMMITTEE

Gene Eversole  
Committee Member  
James H. Digne  
Committee Member  
Mary Ellen Niemiets  
Committee Member

Minutes taken by:

Donna Meaffey  
DONNA MEHAFFEY, Deputy Clerk

**MINUTES OF THE COMMITTEE OF THE WHOLE COMMITTEE MEETING OF THE  
CITY COUNCIL OF THE CITY OF COLUMBIA, ILLINOIS HELD MONDAY,  
SEPTEMBER 14, 2015 IN THE COUNCIL ROOM OF CITY HALL**

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**I. CALL TO ORDER**

Chairman Ebersohl called the Committee of the Whole committee meeting of the City Council of the City of Columbia, Illinois to order at 7:55 P.M.

Upon Roll Call, the following members were:

Present: Chairman Ebersohl and Committee Members - Aldermen Agne, Niemietz, Roessler, Huch, Reis, Holtkamp and Martens. Mayor Hutchinson was also present.

Absent: None.

Quorum Present.

Administrative Staff Present: City Administrator James Morani, City Attorney Terry Bruckert, Building Inspector Justin Osterhage, Accounting Manager Linda Sharp, Interim Director of Public Works Tim Ahrens, Director of Community and Economic Development Paul Ellis and Deputy Clerk Donna Mehaffey.

Guests Present: None.

Chairman Ebersohl stated the meeting was called for the purpose of discussing: (1) Approval of Minutes from the August 24, 2015 Committee of the Whole committee meeting; (2) Approval of Executive Sessions Minutes of the August 24, 2015 Committee of the Whole committee meeting; (3) Water Meters and Service Connections for Multiple Unit Housing; (4) Telecommunications Tower Zoning; (5) Monroe County Bicentennial; (6) PLAY Foundation Donation; (7) Meeting Agenda Packets; (8) Citizen Comments; (9) Other items to be considered; and (10) Executive Session – 5 ILCS 120/2(c).

**II. APPROVAL OF MINUTES FROM THE AUGUST 24, 2015 COMMITTEE OF THE  
WHOLE COMMITTEE MEETING**

The minutes of the August 24, 2015 Committee of the Whole committee meeting were submitted for approval.

**MOTION:**

It was moved by Alderman Martens and seconded by Alderman Reis, to approve the minutes of the August 24, 2015 Committee of the Whole committee meeting. Upon Roll Call vote, Chairman Ebersohl and Aldermen Agne, Niemietz, Roessler, Huch, Reis, Holtkamp and Martens voted yea. **MOTION CARRIED.**

### **III. APPROVAL OF EXECUTIVE SESSION MINUTES OF THE AUGUST 24, 2015 COMMITTEE OF THE WHOLE COMMITTEE MEETING**

The minutes of the August 24, 2015 Executive Session of the Committee of the Whole committee meeting were submitted for approval.

#### **MOTION:**

It was moved by Alderman Martens and seconded by Alderman Reis, to approve the minutes of the August 24, 2015 Executive Session of the Committee of the Whole committee meeting. Upon Roll Call vote, Chairman Ebersohl and Aldermen Agne, Niemietz, Roessler, Huch, Reis, Holtkamp and Martens voted yea. **MOTION CARRIED.**

### **IV. WATER METERS AND SERVICE CONNECTIONS FOR MULTIPLE UNIT HOUSING**

Building Inspector Justin Osterhage addressed the committee on the water meters and service connections for multiple unit housing. Mr. Osterhage distributed a new copy of Section 13.04.260 Meters required of the Columbia Municipal Code showing the proposed changes. The proposed new text is: "Each apartment or multi-constructed unit must be provided with its own water meter unless determined by the Public Works Director". Any proposed changes will be reviewed by City Attorney, Terry Bruckert. Mr. Bruckert added that large apartment developments (i.e. Columbia Lakes apartments) will be "waived" or "excused". Mayor Hutchinson added that there can only be eight (8) units in one (1) apartment building and City Administrator James Morani added that each separate building has to have its own water meter. Mayor Hutchinson added the reason the City wants to do this is to have control for the property maintenance code and occupancy permits. Alderman Holtkamp questioned why the City could not have a water meter for each unit in a large apartment complex the same as the electric meters for each unit.

After discussion, Alderman Niemietz suggested contacting other municipalities with the property maintenance code and occupancy permits to see how they manage their multiple units housing with regard to the water meters.

### **V. TELECOMMUNICATIONS TOWER ZONING**

Building Inspector Justin Osterhage informed the committee that he has been contacted for a proposed telecommunications tower which would be located at the entrance to the Columbia Lakes Subdivision and the City of Columbia. Mr. Osterhage distributed a packet of maps showing the proposed location. It was the consensus of the committee that they are strictly against this proposal due to the location. Mr. Morani stated that the developer still has the option to petition for a change to the zoning code, but wanted to get feedback from the committee on the proposal before proceeding.

## **VI. MONROE COUNTY BICENTENNIAL**

Mr. Morani distributed a handout from the Monroe County Bicentennial committee showing organization donations as of August 14, 2015. Mr. Morani noted that the City of Waterloo donated \$5,000.00. Alderman Niemietz added there are events all year long and that the final event will be held in Columbia at Turner Hall. It was noted there was not a City of Columbia area for a donation on the donations listing. Mayor Hutchinson suggested that a \$6,000.00 donation be made at the “Eagle Precinct Level” since Columbia was originally called “Eagle Precinct”. All committee members were in agreement.

It was the consensus of the committee to donate \$6,000.00 to the Monroe County Bicentennial committee at the Eagle Precinct Level from the City of Columbia.

## **VII. PLAY FOUNDATION DONATION**

Director of Community and Economic Development Paul Ellis addressed the committee on the PLAY Foundation donations. He added that he has two (2) projects that are almost ready. One is for a memorial bench in loving memory of Linda Todd to be placed by the Bolm-Schuhkraft Tennis Courts. The other is for four (4) pet refuse stations along two (2) walking trails (GM&O Trail and Admiral Trost Subdivision Park Trail) donated by the Columbia Rotary Club. It was noted the pet refuse stations would be maintained by the Columbia Public Works Department. Mr. Ellis also distributed a handout to the committee showing the Play Foundation’s donation process.

Mr. Ellis informed the committee that the PLAY Foundation is not quite ready to present the checks to the City as there needs to be more paperwork completed regarding its status as a non-profit organization.

### **A. ILLINOIS DEPARTMENT OF NATURAL RESOURCES LETTER**

Mr. Ellis reported that he received a letter from the Illinois Department of Natural Resources regarding the wetlands project in the Admiral Trost Development requiring the City to have a phase 1 archaeological survey completed. Mr. Ellis added that he spoke to SCI Engineering and the cost should be less than \$3,500.00. There was a discussion regarding who would be paying for the survey and that possibly the archaeological survey has already been completed by the developer of the area, but research to find out would be needed. Mr. Ellis stated that he has spoken to SWT Design to see if the archaeological survey would be included in the cost of the wetlands project. Mayor Hutchinson stated that the City should not have to pay for the archaeological survey. Mayor Hutchinson added that the developers of the old Video Exchange property are profiting off of the rising the old Video Exchange property and that they should have to pay for it. Alderman Niemietz disagreed as the work being done is going to serve the City’s purpose as well. Mr. Ellis added that he had just received the letter, will find out what the City needs to do, wanted the committee to be aware of the situation and that it will be addressed.

## **VIII. MEETING AGENDA PACKETS**

Mr. Morani explained that he would like to move forward with electronic meeting packets for the Council and Committee meetings. He added that Mayor Hutchinson and City Clerk Wes Hoeffken informed him that they are in favor of the electronic meeting packets. Mr. Morani stated that it would save time for staff and the Police Department delivering the packets to the elected officials' homes. Mayor Hutchinson suggested doing a dual system for a few weeks with REJIS personnel present at the meetings for any problems with everyone bringing their laptop computers to the meeting. It was the consensus of the committee to move into the direction of the electronic meeting packets.

## **IX. CITIZEN COMMENTS**

There were no citizen comments.

## **X. OTHER ITEMS TO BE CONSIDERED**

There were no other items to be considered.

## **XI. EXECUTIVE SESSION – 5 ILCS 120/2(C)**

Chairman Ebersohl informed the committee there was no need to go into Executive Session.

## **XII. ADJOURNMENT**

### **MOTION:**

It was moved by Alderman Martens and seconded by Alderman Huch to adjourn the Committee of the Whole committee meeting of the City Council of the City of Columbia, Illinois held Monday, September 14, 2015 at 8:35 P.M. Upon voice vote, Chairman Ebersohl and Aldermen Agne, Niemietz, Roessler, Huch, Reis, Holtkamp and Martens voted yea.

### **MOTION CARRIED.**

Minutes taken by:

Gene Ebersohl  
GENE EBERSOHL, Chairman  
COMMITTEE OF THE WHOLE

Donna Hoeffken  
DONNA MEHAFFEY, Deputy Clerk