

**MINUTES OF THE REGULAR MEETING OF THE COLUMBIA PLAN COMMISSION  
OF THE CITY OF COLUMBIA, ILLINOIS HELD MONDAY,  
OCTOBER 24, 2016 IN THE CITY HALL AUDITORIUM**

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**1. CALL TO ORDER**

The Plan Commission meeting of the City of Columbia, Illinois held Monday, October 24, 2016 was called to order by Chairman Bill Seibel at 7:30 P.M.

**2. ROLL CALL**

Upon roll call, the following members were:

Present: Chairman Bill Seibel and Commissioners Russell Horsley, Caren Burggraf, Karin Callis, Amy Mistler, Gene Bergmann and Tony Murphy.

Absent: Commissioners Virgil Mueller.

Quorum Present.

Administrative Staff Present: Director of Community Development Emily Fultz

Administrative Staff Absent: Accounting/Clerical Assistant Sandy Garmer.

Guests present: None.

**3. APPROVAL OF PLAN COMMISSION MINUTES OF MONDAY, OCTOBER 10, 2016**

The minutes of the Monday, October 10, 2016 Plan Commission Meeting were submitted for approval.

**A. MOTION:**

It was moved by Commissioner Caren Burggraf and seconded by Commissioner Russell Horsley to approve the minutes of the Monday, October 10, 2016 Plan Commission Meeting as presented and on file at City Hall. On roll call vote, all Commissioners present voted yes. **MOTION CARRIED.**

**4. OLD BUSINESS**

**A. Food Trucks**

Director of Community Development Emily Fultz began the discussion by distributing and reviewing a revised draft of Section 5.50 Mobile Food Vendors. Emily explained

City Attorney Terry Bruckert has concerns over the draft language of Section 5.50 Mobile Food Vendors, 5.50.030 Manner of Operation, Certain Locations Prohibited, and his recommendation would be the seven hundred fifty (750) feet buffer (rather than one thousand (1,000) feet) and that prohibiting food vendors completely would be unconstitutional. The draft review discussion also included the following: (a) an explanation of the Special Event process which requires City Council approval and will limit food vendors in the residential areas; (b) comments on letter dated October 24, 2016 from Marie's Ice Cream Shoppe (copy distributed by Emily); (c) question on prohibiting selling of alcoholic beverages; (d) the peripheral setup which includes clean up; (e) the Public Health Standards annual inspections; (f) that licensing will be required; and (g) the language to limit the number of food vendors has not been included at this time. The consensus of the discussion was to recommend the approval of Section 5.50 Mobile Food Vendors. In conclusion, Emily will update the Facebook page and send letters (including Section 5.50 Mobile Food Vendors) to the business owners inviting them to attend the next Committee Meeting on Monday, November 14, 2016.

**MOTION:**

It was moved by Commissioner Russell Horsley and seconded by Commissioner Tony Murphy to recommend the approval of Section 5.50 Mobile Food Vendors to the City Code of Ordinances. On roll call vote, Chairman Bill Seibel and Commissioner Russell Horsley, Caren Burggraf, Karin Callis, Amy Mistler, Gene Bergmann and Tony Murphy voted yes. **MOTION CARRIED.**

**5. NEW BUSINESS**

- A. None.

**6. STAFF REPORTS**

- A. Director of Community Development Emily Fultz – Subdivision Text Amendment – Sidewalks

Emily informed the Plan Commission that the City Council has recommended an additional text amendment (to the previously discussed amendment increasing the width from four (4) feet to five (5) feet) to the Subdivision Code Section 34-5-12 SIDEWALKS, also including, “two (2) to four (4) inches of gravel (or clean rock) under the sidewalk”.

- B. Public Informational Meeting – October 12, 2016

Chairman Bill Seibel informed the Plan Commission that he and Emily attended the public informational meeting on Monday, October 12 at the Dupo High School in regard to the Davis Street Ferry Interchange/Imbs Station Road. Bill shared the information discussed at the meeting and there was a brief discussion following which included: (1) the clarification of the proposed interchange project; (2) potential timeline of acquisition and construction; (3) lack of funding available to complete

project; (4) anticipated closure of Dupo Exit 9 ramps from I-255; (5) how the interchange would affect the proposed Fish Lake interchange; (6) the amount of acres included in the right of way and potential number of residential displacements; and (7) if funding not allocated to this project, the funding will be used on another St. Clair County project.

**7. PUBLIC INPUT**

A. None.

**8. MEETING ADJOURNED**

Since there was no further business to discuss, Chairman Seibel entertained a motion to adjourn.

**MOTION:**

Motion was made by Commissioner Gene Bergmann and seconded by Commissioner Caren Burggraf to adjourn the Regular Meeting of the Columbia Plan Commission held Monday, October 24, 2016 at 8:18 P.M. On roll call vote, all Commissioners present voted yes.

**MOTION CARRIED.**

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\* Bill Seibel, Chairman

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\* Amy Mistler, Secretary

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\* Minutes by Sandy Garmer, Accounting/Clerical Assistant (from recording)

**\*Copy of approved signed minutes and attachments are available in the Clerk's Office**