

**MINUTES OF THE LICENSE, INSURANCE CLAIMS, CEMA AND
CONTRACTS COMMITTEE MEETING OF THE CITY COUNCIL OF THE
CITY OF COLUMBIA, ILLINOIS HELD MONDAY, FEBRUARY 8, 2010 IN
THE COUNCIL ROOM OF CITY HALL**

I. CALL TO ORDER

Chairman Roessler called the License, Insurance Claims, CEMA and Contracts Committee Meeting of the City of Columbia, Illinois to order at 6:35 p.m.

Upon Roll Call, the following members were:

Present: Chairman Roessler and Aldermen Hejna, Oberfell (arrived at 6:40 p.m.) and Stumpf.

Absent: None.

Quorum Present.

Others Present: Mayor Hutchinson and Aldermen Ebersohl, Agne (arrived at 6:50 p.m.) and Niemietz.

Administrative Staff Present: City Administrator Al Hudzik, City Engineer Ron Williams, Director of Community and Economic Development Paul Ellis, Accounting Manager Linda Sharp and Accounting/Clerical Assistant Sandy Garmer.

Guests Present: Connie L. Broadhurst, owner of Kleen Sweep Cleaning Service.

Chairman Roessler stated the meeting was called to discuss the Kleen Sweep Cleaning Service contract and any other items to be considered or discussed.

II. KLEEN SWEEP CLEANING SERVICE CONTRACT DISCUSSION

Connie Broadhurst addressed the Committee and informed them the 12/01/08 contract was for a one (1) year period and it was now a few months past due – additionally, her insurance premiums increased quite a bit and she attributes some of that increase to the City's requirement that she carry liability insurance in the amount of \$1,000,000 per occurrence and \$2,000,000 in the aggregate; she asked that the Committee consider lowering the required insurance limits, due to the nature of the work performed and the relatively low liability exposure – depending on the limits required, she quoted several monthly figures for the cleaning contract. A general discussion was held concerning the (1) request to reduce the liability insurance limits; (2) quality of cleaning services provided; (3) fees to be charged; and (4) length of the contract. It was the general consensus of the Committee that Kleen Sweep's contract be renewed and that the liability insurance limits be lowered to \$300,000 per occurrence and \$600,000 in the aggregate

(the reduction to be allowed due to the low risk liability hazard of the cleaning services provided) – additionally, the City should be named as additional insured on Kleen Sweep's insurance.

MOTION:

It was moved by Alderman Stumpf and seconded by Alderman Hejna to recommend to the City Council that a one (1) year contract, as discussed in Committee, be entered into with Kleen Sweep Cleaning Service. Upon Roll Call vote, Chairman Roessler and Aldermen Hejna, Oberkfell and Stumpf voted yea. **MOTION CARRIED.** A poll of the other Aldermen; Ebersohl, Agne and Niemietz voted yea.

III. OTHER ITEMS TO BE CONSIDERED OR DISCUSSED

None.

IV. ADJOURNMENT

MOTION:

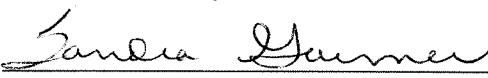
It was moved by Alderman Stumpf and seconded by Alderman Hejna to adjourn the License, Insurance Claims, CEMA and Contracts Committee Meeting held Monday, February 8, 2010 at 6:55 p.m. Upon Roll Call vote, Chairman Roessler and Aldermen Hejna, Oberkfell and Stumpf voted yea. **MOTION CARRIED.**



MARK ROESSLER, Chairman

LICENSE, INSURANCE CLAIMS, CEMA AND CONTRACTS COMMITTEE

Minutes taken by:



SANDRA GARMER, Accounting/Clerical Assistant

**MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF THE CITY
COUNCIL OF THE CITY OF COLUMBIA, ILLINOIS HELD MONDAY,
FEBRUARY 8, 2010 IN THE COUNCIL ROOM OF CITY HALL**

I. CALL TO ORDER

Chairman Ebersohl called the Committee of the Whole Meeting of the City Council of the City of Columbia, Illinois to order at 7 p.m.

Upon Roll Call, the following members were:

Present: Chairman Ebersohl and Aldermen Agne, Niemietz, Hejna, Oberkfell, Stumpf, Roessler and Mayor Hutchinson.

Absent: Alderman Row.

Quorum Present.

Administrative Staff Present: City Administrator Al Hudzik, City Engineer Ron Williams, Director of Community & Economic Development Paul Ellis, Accounting Manager Linda Sharp and Accounting/Clerical Assistant Sandy Garmer.

Guests Present: The Tourism Bureau Southwestern Illinois representatives: Dan Krankeola, Sales Manager and Scott Winter, Sports Marketing Manager.

Chairman Ebersohl stated the purpose of the meeting was to receive a presentation from representatives of The Tourism Bureau Southwestern Illinois and any other items to be considered or discussed.

II. TOURISM BUREAU SOUTHWESTERN ILLINOIS PRESENTATION

Alderman Ebersohl requested Director of Community & Economic Development Paul Ellis introduce the two representatives from The Tourism Bureau Southwestern Illinois, Dan Krankeola and Scott Winter. Paul began by giving the Committee a brief update on the forum held this morning at The Falls (sponsored by the Monroe County Economic Development Council) where Jack Schultz made a presentation. Paul then made several comments concerning tourism and introduced his guests. Both Dan and Scott addressed the Committee (they handed out several pieces of tourism literature for the Committee/Council Members' review) – they reviewed some of the literature that was distributed and gave an overview of the structure and services provided by The Tourism Bureau Southwestern Illinois; their presentation included funding sources, a marketing summary, a review and assessment of visitor attractions in the Southwestern Illinois area, including Monroe County, and various ways they are marketing Southwestern Illinois to tourists. During their presentation, a general discussion was held during which all

individuals in attendance were able to make comments, express their opinions and ask questions.

III. OTHER ITEMS TO BE CONSIDERED OR DISCUSSED
None.

IV. ADJOURNMENT

MOTION:

It was moved by Alderman Hejna and seconded by Alderman Niemietz to adjourn the Committee of the Whole Meeting of the City Council of the City of Columbia held Monday, February 8, 2010 at 7:15 p.m. Upon Roll Call vote, Chairman Ebersohl and Aldermen Agne, Niemietz, Hejna, Oberfell, Stumpf and Roessler voted yea. **MOTION CARRIED.**



GENE EBERSOHL, Chairman
COMMITTEE OF THE WHOLE

Minutes taken by:



SANDRA GARMER, Accounting/Clerical Assistant

**MINUTES OF THE PARKS, PLAYGROUNDS AND RECREATION
COMMITTEE MEETING OF THE CITY COUNCIL OF THE CITY OF
COLUMBIA, ILLINOIS HELD MONDAY, FEBRUARY 8, 2010 IN THE
COUNCIL ROOM OF CITY HALL**

I. CALL TO ORDER

Chairman Mary Ellen Niemietz called the Parks, Playgrounds and Recreation Committee Meeting of the City Council of the City of Columbia, Illinois to order at 7:15 p.m.

Upon Roll Call, the following members were:

Present: Chairman Niemietz and Aldermen Ebersohl, Agne and Stumpf.

Absent: None.

Quorum Present.

Others Present: Mayor Hutchinson and Aldermen Hejna, Oberkfell and Roessler.

Administrative Staff Present: City Administrator Al Hudzik, City Attorney Tom Adams (arrived at 7:20 p.m.), City Engineer Ron Williams, Director of Community and Economic Development Paul Ellis, Accounting Manager Linda Sharp and Accounting/Clerical Assistant Sandy Garmer.

Guests Present: Representatives of Columbia CUSD No. 4: (i) Ed Settles, Superintendent of Schools; (ii) Beth Horner, Assistant Superintendent for Curriculum and Instruction; and (iii) Ron Langhans, School Board Member.

Chairman Niemietz stated the purpose of the meeting was to (a) receive a presentation from Columbia CUSD No. 4; and (b) consider the purchase of specific parcels of real estate (in Executive Session).

II. COLUMBIA CUSD NO. 4 PRESENTATION

Chairman Niemietz called upon Superintendent Settles to make Columbia CUSD No. 4's presentation. Ed distributed (A) a printed PowerPoint presentation; and (B) an aerial photo of the area including the City's Admiral Trost Park – he then reviewed the PowerPoint presentation and commented on each of the slides presented, which included: Projected 2010-2011 District Enrollment, Growth, lack of green space (around the schools' campuses) to conduct extra-curricular school activities and house sporting practice facilities, transportation and equipment storage issues due to the lack of green space around the campuses, including safety issues in transporting students to off-site sporting practice facilities. The PowerPoint presentation included a proposal wherein the school district would purchase land in the City's Admiral Trost Park and construct and

maintain sports facilities for public use, and concurrently enter into an agreement with the City to restrict the use of some of the sports fields located in the Bolm-Schuhkraft Municipal Park exclusively to school activities. During the presentation a general discussion was held in which all committee/council members and city staff were given an opportunity to express their opinions and ask questions. The consensus of the Committee was that all Committee/Council Members consider the pros and cons of the school district's proposal and that the Committee revisit this issue at a future meeting.

III. EXECUTIVE SESSION

MOTION – EXECUTIVE SESSION

It was moved by Alderman Ebersohl and seconded by Alderman Stumpf to go into Executive Session at 7:50 p.m. to consider the purchase of specific parcels of real estate. Chairman Niemietz and Aldermen Ebersohl, Agne and Stumpf voted yea. **MOTION CARRIED.**

MOTION – REGULAR SESSION

It was moved by Alderman Ebersohl and seconded by Alderman Stumpf to return to the Regular Session of the Parks, Playgrounds and Recreation Committee Meeting at 9:25 p.m. Upon Roll Call vote, Chairman Niemietz and Aldermen Ebersohl, Agne and Stumpf voted yea. **MOTION CARRIED.**

Upon return to the Regular Session of the Parks, Playgrounds and Recreation Committee Meeting, the following Committee Members were present: Chairman Niemietz and Aldermen Ebersohl, Agne and Stumpf. Other Council Members present: Mayor Hutchinson and Aldermen Hejna, Oberkfell and Roessler.

Chairman Niemietz asked if there was any action to be taken as a result of the Executive Session of the Parks, Playgrounds and Recreation Committee.

MOTION:

It was moved by Alderman Ebersohl and seconded by Alderman Stumpf to recommend to the City Council that staff prepare a cost analysis and business plan pertaining to the possible purchase of specific parcels of real estate, as discussed in Executive Session. Chairman Niemietz and Aldermen Ebersohl, Agne and Stumpf voted yea. **MOTION CARRIED.** A poll of the other Aldermen: Hejna, Oberkfell and Roessler voted yea.

IV. OTHER ITEMS TO BE CONSIDERED OR DISCUSSED

None.

V. **ADJOURNMENT**

MOTION:

It was moved by Alderman Agne and seconded by Alderman Stumpf to adjourn the Parks, Playgrounds and Recreation Committee Meeting held Monday, February 8, 2010 at 9:27 p.m. Upon Roll Call Vote, Chairman Niemietz and Aldermen Ebersohl, Agne and Stumpf voted yea. **MOTION CARRIED**.

Mary Ellen Niemietz

MARY ELLEN NIEMIETZ, Chairman
PARKS, PLAYGROUNDS AND RECREATION COMMITTEE

Minutes Taken by:

Sandra Garner

SANDRA GARMER, Accounting/Clerical Assistant

**MINUTES OF THE STREETS, SIDEWALKS, DRAINAGE, AND PUBLIC
UTILITIES COMMITTEE MEETING OF THE CITY COUNCIL OF THE CITY
OF COLUMBIA, ILLINOIS HELD MONDAY, FEBRUARY 8, 2010 IN THE
COUNCIL ROOM OF CITY HALL**

I. CALL TO ORDER

Chairman Gene Ebersohl called the Streets, Sidewalks, Drainage, and Public Utilities Committee Meeting of the City Council of the City of Columbia, Illinois to order at 9:32 p.m.

Upon Roll Call, the following members were:

Present: Chairman Ebersohl and Aldermen Niemietz and Roessler.

Absent: Alderman Row.

Quorum Present.

Others Present: Aldermen Agne, Hejna, Oberkfell and Stumpf and Mayor Hutchinson.

Administrative Staff Present: City Administrator Al Hudzik, City Engineer Ron Williams, Accounting Manager Linda Sharp and Accounting/Clerical Assistant Sandy Garmer.

Guests Present: None.

Chairman Ebersohl stated the purpose of the meeting was to discuss issues pertaining to the proposed Sitzes Subdivision and any other items to be considered or discussed.

II. PROPOSED SITZES SUBDIVISION ISSUES DISCUSSION

Chairman Ebersohl called upon City Engineer Williams to brief the Committee on the issues involved in the proposed Sitzes Subdivision. Williams gave a history of the proposed subdivision that dates back to 1995 when Ordinances No. 1408 (referencing a Cooperation Agreement that was never signed) and No. 1409 (accepting and approving a Final Plat contingent upon the execution of the Cooperation Agreement referenced in Ordinance No. 1408) were approved; he indicated the current owner would like the Committee to consider a sidewalk variance whereby no sidewalk would be required due to the difficulty of constructing one based upon the slope of the land. A general discussion was held in which various options were explored – it was the consensus of the Committee that no action be taken, thereby requiring the owner to abide by the City's Subdivision Code (i.e., requiring the installation of a sidewalk) if the property is to be subdivided.

III. OTHER ITEMS TO BE CONSIDERED OR DISCUSSED

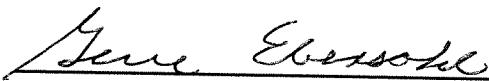
City Engineer Williams informed the Committee that City Attorney Tom Adams, City Administrator Al Hudzik and he will be meeting on Thursday, February 11th with representatives of the bonding company concerning Old Town Project – Phase I.

IV. ADJOURNMENT

MOTION:

It was moved by Alderman Niemietz and seconded by Alderman Roessler to adjourn the Streets, Sidewalks, Drainage and Public Utilities Committee Meeting of the City Council of the City of Columbia, Illinois held Monday, February 8, 2010 at 10:05 p.m. Upon Roll Call vote, Chairman Ebersohl and Aldermen Niemietz and Roessler voted yea.

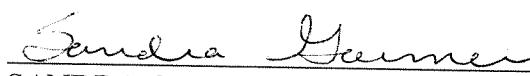
MOTION CARRIED.



GENE EBERSOHL, Chairman

STREETS, SIDEWALKS, DRAINAGE, AND PUBLIC UTILITIES COMMITTEE

Minutes taken by:



SANDRA GARMER, Accounting/Clerical Assistant

**MINUTES OF THE PERSONNEL COMMITTEE MEETING OF THE CITY
COUNCIL OF THE CITY OF COLUMBIA, ILLINOIS HELD MONDAY,
FEBRUARY 8, 2010 IN THE COUNCIL ROOM OF CITY HALL**

I. CALL TO ORDER

Chairman Mary Ellen Niemietz called the Personnel Committee Meeting of the City Council of the City of Columbia, Illinois to order at 10:05 p.m.

Upon Roll Call, the following members were:

Present: Chairman Niemietz and Aldermen Ebersohl, Stumpf and Roessler.

Absent: None.

Quorum Present.

Others Present: Mayor Hutchinson and Aldermen Agne, Hejna and Oberkfell.

Administrative Staff Present: City Administrator Al Hudzik, City Engineer Ron Williams, Accounting Manager Linda Sharp and Accounting/Clerical Assistant Sandy Garmer.

Guests Present: None.

II. EXECUTIVE SESSION

a) Update/discussion on collective bargaining negotiations and employee salaries

Chairman Niemietz entertained a motion to go into Executive Session to discuss collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.

MOTION – EXECUTIVE SESSION

It was moved by Alderman Ebersohl and seconded by Alderman Roessler to go into Executive Session at 10:05 p.m. to discuss collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. Chairman Niemietz and Aldermen Ebersohl, Stumpf and Roessler voted yea. **MOTION CARRIED.**

MOTION – REGULAR SESSION

It was moved by Alderman Ebersohl and seconded by Alderman Roessler to return to the Regular Session of the Personnel Committee Meeting at 10:55 p.m. Upon Roll Call vote, Chairman Niemietz and Aldermen Ebersohl, Stumpf and Roessler voted yea. **MOTION CARRIED.**

Upon return to the Regular Session of the Personnel Committee Meeting, the following Committee Members were present: Chairman Niemietz and Aldermen Ebersohl, Stumpf and Roessler. Other Council Members present: Mayor Hutchinson and Aldermen Agne, Hejna and Oberkfell.

Chairman Niemietz asked if there was any action to be taken as a result of the Executive Session of the Personnel Committee Meeting – there was none.

III. OTHER ITEMS TO BE CONSIDERED OR DISCUSSED

None.

IV. ADJOURNMENT

MOTION:

It was moved by Alderman Roessler and seconded by Alderman Stumpf to adjourn the Personnel Committee Meeting held Monday, February 8, 2010 at 10:56 p.m. Upon Roll Call Vote, Chairman Niemietz and Aldermen Ebersohl, Stumpf and Roessler voted yea. **MOTION CARRIED.**



MARY ELLEN NIEMIETZ, Chairman
PERSONNEL COMMITTEE

Minutes Taken by:



SANDRA GARMER, Accounting/Clerical Assistant